

## **Musculoskeletal Partners Network**

**Annual General Meeting held on 9 March 2022**

**Time: 10:00**

**Held remotely via Microsoft Teams**

### **Attendees:**

Andrew Walton, Chair:  
Rupert Crowfoot, Treasurer  
Simon Devane, Vice Chair  
Joanne Mathews, Director  
Claire Nevin, Admin Note taker  
Claire Small, Pure Sports Medicine  
Steve Canning, White House Physio Clinic  
Lucy Goldby, Balance Physio  
Jayne Nixon, 7Oaks Physio  
Matthew Carr, Quality Lead  
Karen Young, Spear Physio  
Natasha Price, Central Health  
Jojo Hall, JP Physio

### **Apologies for Absence**

There were no apologies.

### **Minutes of previous meeting (May 2021)**

The minutes were a true and accurate record of the meeting with no amendments made.

### **Chair's Report**

Despite the continuing influence of the Covid pandemic in all aspects of our lives, MSKPN has continued to develop. The sustainability and growth of our sector, we believe, is dependent on the relationship between quality, cost and price, therefore, we remain focussed on the measurement of quality and an improved understanding for both providers and consumers.

In order to progress on our objectives this year has seen us change our fee structure in order to increase income. Unfortunately, a casualty of that process has been a small reduction in the number of members. This was entirely predictable but, nevertheless, regrettable. You will see from the Treasurer's reports the benefits to our financial position and you will have hopefully noticed, as members, an increase in our activities for you. Due to the restrictions resulting from the continuing pandemic, most of our activity has been virtual, however, there are plans in the pipeline for more face-to-face events in 2022.

This is not the time to list all of the activities we have delivered over the course of the last year but I will take the opportunity to highlight a couple. We started a leadership programme in January for 6 people which takes place in person over 4 sessions and feedback from individual participants and their employers has been extremely positive. We are likely to, therefore, run this programme again later in the year. In addition, our mixture of commercial and quick fix monthly sessions have been well received by members.

So, we will continue with many similar activities this year, the subject/topics will be, as they have been, driven by members. There will be an increase in networking opportunities particularly for Tier 1 members. We will step up our marketing to increase the membership. You can help with recruitment through your own network!

We are adding talent to the Board and are undertaking a selection process to add two new directors, including one to replace me as I step down in the summer.

In summary, MSKPN's objectives remain the same as we continue to grow and influence with the measurement and understanding of quality at the centre. Undoubtedly, we will see changes in both provider and demand markets over the next few years and MSKPN will support members to be ready to meet the challenges and grasp the opportunities.

## **Financial Report**

Membership fee income has more than doubled in the last 12 months rising to £49,504 following a successful review of Membership fees. The Association's income is now more evenly balanced across both Tier 1 and Tier 2 Members. Our ability to fund specific projects and activities relies entirely on membership fee income and the Directors will continue to look at ways to increase membership and any other method of raising income.

Ongoing running costs (excluding Quality Lead & Marketing and Communications support and Administrative support) have remained the same at £4,373 pa and we have £5,175 accrued to date. Quality Lead role came in under budget at £8,710 (budgeted cost of £12,480). Marketing and Communications support cost £6,531 and Administrative support a further £1,200 (only 3 months of annualised expenditure). I expect both Marketing and Communications and Administrative support costs to rise this coming year. (Note - the latter has been largely free of charge but that support is no longer available and we will need to fund an increase).

Accruing all basic annual running costs on a monthly basis and we have £5,175 to cover these which includes a small contingency. These costs are predominantly - External Accountancy/ Connect Services (Mgt accounts, Banking and Secretarial and Administrative Support) / Website & Hosting/ Company Secretarial.

Cash at bank has increased by 54% to £30,494 which is enough to cover our current and committed expenditure with a modest sum to commit to further projects this year if required.

The Association remains heavily reliant on the unpaid work of the Directors and the funding provided by them and both Membership tiers fee income. Our biggest challenge this year will be funding some form of data warehousing capability to aggregate and anonymise the quality data including its analysis and publication. I would therefore propose that we continue to explore other ways of funding activity on behalf of Members.

## **Election of Committee**

### **Proposal for the re-appointment of Ward Hadaway as Company Secretarial Service Provider: Chair's Report**

Agreed.

### **Proposal for the re-appointment of Ward Hadaway as Legal Services Provider:**

Agreed.

**Proposal for the Appointment of RMS as Company Accounting and Tax Advisor:**

Agreed.

**Proposal for the continuation of Connect to provide admin support**

Agreed.

**General Business**

No other business noted.

Meeting concluded at 10:20am